



The Greater Manchester Occupational Health Nurse Group or GMOHNG is a professional support & information network for nurses working within the speciality of Occupational Health.

The GMOHNG is a well established, expanding group and has a reputation for producing excellent study days and conferences, together with day & evening meetings. At these events we attract excellent local knowledge & also key contributions from the 'movers & shakers' in Occupational Health. We are always pleased to enrol new members. For information on how to join please log onto [www.gmohng.co.uk](http://www.gmohng.co.uk)



Kays Medical are an independent company dedicated to giving our growing and loyal customers first class professional services, advice and reliability, all at keenest prices.

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With the correct training, as provided by Kays Medical, the risk of accidents at work can be reduced and the ability to respond effectively increased.

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Training courses are available for individuals - or groups from one organisation - at different levels, and are held either at Kays Medical head office or at clients premises.

**We look forward to seeing you on the day!**

# Employment Law & OH 2008 Workshop

Presented by  
**Greta Thornbory & Joan Lewis**



**hosted by GMOHNG  
in partnership with Kays Medical**

**Chancellors Hotel & Conference Centre  
Chancellors Way  
Moseley Road  
Manchester, M14 6NN**

**Thursday 18th September 2008**

#### Topics

**Pre Employment Disability Discrimination  
Health Surveillance, Records & Record Keeping  
Absence Management, Rehabilitation  
Termination of Employment**

## Agenda for the Day

09.00 - 09.45

### Welcome & Introductions

09.45 - 10.30

### Legal and Case Law 1

Pre Employment \* Disability Discrimination  
Joan Lewis

10.30 - 10.45

### Coffee/Tea/Biscuits

10.45 - 11.30

### Legal and Case Law 2

Health Surveillance \* Records and Record Keeping  
Joan Lewis

11.30 - 12.30

### Case Study Workshop on:

Pre Employment \* Health Sureveillance \*  
Records and Record Keeping  
Greta Thornbory

12.30 - 13.15

### Lunch

13.15 - 14.45

### Legal and Case Law Update on:

Absence Management \* Rehabilitation \*  
Termination of Employment  
Joan Lewis

14.45 - 15.00

### Tea/Coffee/Biscuits

15.00 - 16.00

### Case Study Workshop on:

Absence Management \* Rehabilitation \*  
Termination of Employment  
Greta Thornbory

16.00 - 16.30

### Final Questions, Summary and Evaluation

16.30

Close

## Booking Details

Per Delegate: £95 + VAT

Including all refreshments, lunch and delegate pack. Please advise us of any dietary requirements upon booking.

All fees must be received prior to the **18<sup>th</sup> September 2008**

Cheque – payable to:

Kays Medical at 3/7 Shaw Street, Liverpool, L6 1HH

Bacs transfers – call 0151 482 2847 for details

To book over the telephone, call 0151 482 2836

Credit/Debit card details - \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## Delegate Information Required

<b>Title</b>	
<b>First Name</b>	
<b>Surname</b>	
<b>Email</b>	
<b>Contact No.</b>	
<b>Job Title</b>	
<b>Company</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Telephone</b>	
<b>Fax</b>	

If there is more than one delegate attending please give full details of each delegate attending.

Please note: Places are to be booked on a first come - first serve basis

**Please return booking details  
to Daniel Polak at the above address**

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